

S1:

- In order to properly Inprocess your unit to JTF-GTMO fill out the required information in the "In-bound Personnel Spreadsheet" located in the Inprocessing Files and email it to us. Continue to forward updated alpha roster to the S1 hugo.c.chavez@jtfgtmo.southcom.mil

S2:

- In order to access JTF, unit must fill out the JTF-GTMO BADGE REQUEST and submit to the BN S2 section, before arriving to GTMO.

- In order to transport classified documents, unit must fill out the JTF-GTMO COURIER BADGE REQUEST and submit to the BN S2 section, before arriving to GTMO.

- In order to bring automation equipment inside the camps, units must fill out the JTF-GTMO STANDARD EQUIPMENT ACCESS REQUEST and submit to the BN S2 section.

- In order to have access in the arms room, unit must fill out the JTF-GTMO IDS REQUEST and submit to the BN S2 section, before arriving to GTMO.

- In order to have access in the arms room, unit must fill out the DA-FORM 7281 for the unit armorer (alternate and primary) and submit to the BN S2 section, before arriving to GTMO.

- All S2 required forms are located in the Inprocessing Files.

S4:

- In order to obtain a JTF-GTMO drivers license the unit must complete the Mule/Gator safety training along with the Large Capacity Vehicle Movement training located in the training documents and fill out the "JTF-GTMO Driver License Request" and the "JTF-GTMO ATV Training Acknowledgement" located in the Inprocessing Files.

- Additionally, to adequately house Soldiers the unit must complete the "JTF-GTMO Inbound Trooper Housing Spreadsheet" located in the Inprocessing Files.

S6:

- In order to ensure NIPR and SIPR connectivity upon arrival to GTMO, please fill out the JTFGTMO Account Request Form AUP and DD 2875 located in the Inprocessing Files. Please fill out one per Soldier.