DEPARTMENT OF THE ARMY
JOINT TASK FORCE GUANTANAMO
525TH MILITARY POLICE BATTALION (I/R)
APO AE 09522-9998

REPLY TO
ATTENTION OF

ARSO-GTC-CO

18 July 2014

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Open Door Policy (Policy Number 1)

1. Every Soldier assigned or attached to the 525th Military Police Battalion (I/R) has the right to meet with me or the Command Sergeant Major. No one may stop a Soldier who wishes to express his/her concerns to either one of us. As an extension of every Soldier's ability to meet with me or the Command Sergeant Major, we have placed comment boxes throughout the battalion's area.

2. Most matters of concern can be resolved through the use of the unit chain of command or the NCO support channel. I highly encourage every Soldier in the battalion to use these command channels first. No one will work harder to resolve issues than the leaders in our great unit. There are instances, however, when a matter is so serious in nature, it may be necessary to by-pass the unit chain of command or the NCO support channel. In those rare instances, enlisted Soldier who wishes to see me specifically will coordinate through the Command Sergeant Major. Officers will schedule through the Executive Officer.

3. Point of contact for this policy is the undersigned.

JOHN A. FIVIAN
LTC, MP
Commanding

DISTRIBUTION:
HHC, 525th Military Police Battalion (I/R)
189th Military Police Company (I/R)
339th Military Police Company (C/S)
342nd Military Police Company (C/S)
346th Military Police Company (I/R)
420th Military Police Company (I/R)